



McClam & Associates, Inc.
1642 Holy Trinity Church Rd.
Little Mountain, SC 29075

Employment Application

Applicant Information

Full Name: Last First MI Date:

Address: Street Address Apartment/Unit #

City State Zip Code

Phone: Email:

Date Available: Social Security No.: Salary Desired \$

Position Applied for:

Referred By:

Have you ever applied to this company? Yes No If yes, when?

Have you ever been convicted of a felony? Yes No

If yes, explain:

Education

High School: Address:

From: To: Did you graduate? Yes No Diploma:

College: Address:

From: To: Did you graduate? Yes No Degree:

Other: Address:

From: To: Did you graduate? Yes No Degree:

References

Give Below the Names of Three Persons Not Related To You, Whom You Have Known At Least One Year:

Full Name: Years Acquainted:

Company: Phone:

Address:

Full Name: _____ Years Acquainted: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Years Acquainted: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary \$ _____ Ending Salary \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary \$ _____ Ending Salary \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary \$ _____ Ending Salary \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? Yes No

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal.

Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Signature: _____ Date: _____

McClam & Associates, Inc. is an Equal Opportunity Employer